

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, December 12, 2011
Highland Rescue Team Station

Present:

C. Young	C. Shea	M. Zallen
D. Ranta	B. Smith	R. Zallen
M. Mancini	R. Nemer	R. Sontag
	R. Cassens	

J. Roscoe excused for illness. V. Murugaverl excused for travel.

Convened: 8:30 a.m.

- 1) Call to Order. Court Young, presiding in the President's absence, called the meeting to order at 8:35 a.m.
- 2) Minutes. Minutes of the November 14, 2011 meeting were approved as written [M-Ranta, S-Mancini, unanimous].
- 3) Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 155 gpm in November compared to 167 gpm last year and was 4" below spillway in November, but is now overflowing.
 - b) Lookout Mountain Dam: The reservoir level is now about 6' higher than last year and contains about 80 AF.
 - c) Leak Detection on Main: Utility Tech worked from the storage tank west to Ruby Ranch and no leaks were detected.
 - d) AMI hydrant: At Activation Ministries International's request, TT fire flow tested the hydrant at the church on Lookout Mountain Road with Foothills Fire staff present; results were consistent with 1996 results.
 - e) DBP work: Treatment Technology is continuing to work with Frachetti Engineering to get a more detailed proposal.
- 4) Engineering Report.
 - a) Green report: Status report provided by email prior to the meeting dated December 9th; also see item 9 below.
 - b) Cassens report:
 - 1) Lateral Meters: JBS completed the Spears and Wilson-Kniffen master meters and payment for the pay application was approved.
- 5) Legal Counsel's Report.
 - a) Mark Wagner's Retirement/Hill & Robbins. Ms. Nemer discussed succession plans with Mr. Wagner and will invite a possible successor, Jennifer Hart, also with Hill & Robbins, to attend the next meeting.
 - b) Termination of Pipeline Easement. After discussion (this matter was first attended to by Mr. DeMuth about four years ago but had not been recorded), the updated document was approved and executed [M-Mancini, S-Ranta, unanimous].
 - c) Ms. Nemer prepared a revised resolution to apply to exempt property, as discussed at previous meetings, and it was adopted in 11 below; she will prepare suggestions to clarify existing Policy to address expansion of served properties and how they are evaluated.
- 6) Administrator's Report/2012 Budget.
 - a) Ms. Shea reviewed the financial packet for the month ended November 30, 2011, which included the Proposed 2012 Budget.
 - b) Ms. Shea notes that many customers have complained about the locate project, even in advance of being billed for the work.

- 7) 2012 Budget Resolution. A Resolution to Adopt the Budget, Set the Mill Levies and Appropriate Sums of Money in order to adopt the 2012 Budget, was approved after a public hearing on the topic at the prior Meeting [M-Ranta, S-Mancini, unanimous].
- 8) Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made and checks were signed.
- 9) Action Item Committee for Water Supply Alternatives. See Mr. Green's letter dated December 9, which expands on the enlargement of the UBB reservoir and the water availability analysis for filing a new right; Craig Green will work with Mark Wagner to implement an extended water storage plan. If LMWD is able to modify the spillway for increased reservoir capacity, it was noted that valves could be constructed within the wier such that many required releases out of the reservoir could occur using the new valves, rather than those at the bottom, an additional operational improvement. The filing should be done before the end of the year so that it may have a 2011 priority date and Mr. Young is authorized to work on the matter by consensus of the Board.
- 10) Laterals/Lateral Letter Response. Nothing new to report.
- 11) Tax-Exempt Served Properties and Tap Type. A Resolution was adopted to treat Government and Tax-Exempt Properties consistently in terms of water rates and to update the LMWD Policies accordingly [M-Mancini, S-Ranta, unanimous]. During this discussion, it was apparent that allowable expanded consumption, for all tap types, was in need of review.
- 12) Naming the "Golden Reservoir". Ms. Nemer reviewed the USGS requirements for re-naming a man-made structure; a Resolution renames the Reservoir the "John Roscoe Reservoir at Upper Beaver Brook" upon approval by the USGS and directs the Administrator to make such application [M-Ranta, S-Mancini, unanimous].
- 13) Meeting Schedule for 2012. The Regular 2012 Meeting Schedule was approved as written (2nd Mondays, 8:30 a.m. at Highland Rescue Team Station, 8:30 a.m.) [M-Mancini, S-Ranta, unanimous].
- 14) Designated Election Officer for 2012. Christina Shea was appointed as the Designated Election Official (DEO) for the upcoming 2012 election cycle [M-Ranta, S-Young, unanimous].
- 15) Public Comment/Unscheduled Guests.
 - a) Rob Sontag/891 Evergreen Parkway: Discussion of what is needed to re-establish service; Mr. Sontag believes his service line dates back to the early 30's and as a 1/2" galvanized line has ceased to deliver water. He is considering attaching to 4" Avery Lateral but needs easement(s) and disconnect at Highway 40.
 - b) Margot Zallen: Ms. Zallen was interested in the Tax-Exempt Property Resolution and expressed concern about the criteria that is needed for additional water rights or taps as currently written in the Policies (reference 5c and 11 above).
 - c) Richard Zallen: Observing, no comment.

Regular Meeting adjourned, 10:15 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary