

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, May 9, 2011
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea	A. Van Westrum
D. Ranta	B. Smith	R. Moran
M. Mancini	R. Nemer	K. Laden
V. Murugaverl		
C. Young		

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:37 a.m.
2. Minutes. Minutes of the April 11, 2011 meeting were approved as written [M-Ranta, S-Young, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 287 gpm in April compared to 613 gpm last year and is overflowing. LM Reservoir now contains about 57 AF.
 - b) Mr. Smith reports that he is working on the UBB control project with Mountain Peak Controls and the needed FCC licensing.
 - c) The schedule summarizing the Air Relief Project (CIP) was reviewed and the project is almost complete.
 - d) Dam inspection: LM and LBB dams are scheduled to be inspected later this week.
 - e) Mr. Smith is working with Foothills Fire Protection District on the upcoming ISO testing process.
4. Engineering Report.
 - a) Green report: Status report provided by email dated May 6th. See item 9 below.
 - b) Cassens report: Not present, nothing new to report.
5. Legal Counsel's Report.
 - a) Inclusion: The prior month's inclusion is complete.
 - b) Foothills Fire: Ms. Nemer reports that FFPD has retained Toussaint, Nemer & Coaty, PC as general counsel and explained the policy should a conflict arise.
6. Administrator's Report. Ms. Shea reviewed the financial packet for the month ended April 30, 2011. She reported that two hydrants in PH have non-standard threading and quotes to remedy the problem were provided to Foothills Fire BoD and Mr. Young and Mr. Mancini. Ms. Shea would like to send a newsletter with the annual CCR which will include various topics including cross-connection control information.
7. Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made and checks were signed.
8. JeffCo Local Hazard Mitigation Plan. Ms. Shea notes that the dam has been classified correctly in the Plan, District EAP data was in error. The Board would like to know why the Jefferson County wants the District Resolution.

9. Action Item Committee for Water Supply Alternatives. Mr. Roscoe responded in memo format to the alternatives, which was previously provided and discussed. Item 5 is being reviewed, but we need more feedback from Craig Green. It was agreed that Item 2 should not be pursued. Mr. Smith is working on Item 1, but not to include automated outlet controls at this time; he is arranging for divers to photograph the slide gate at UBB (1924). Mr. Murugaverl has four contacts who are interested in these committees and he will forward them to Ms. Shea. Mr. Roscoe is working on item 7. Mr. Mancini opined that the priority should be tightening up the system. Mr. Young opined that getting a release point above Church Ditch along with other items should be the priority.
10. Laterals/Lateral Letter Response. Ms. Shea notes that she has been contacted by lateral members on Old Y, Krestview, Westview, Cody Park, Rankin-Spears, Wilson-Kniffen, Paradise-Hills, and Lehti-Hicks and others and notes that they are working on holding meetings; two written responses have been submitted: Westview can be considered a complete response and Old Y is seeking assistance from LMWD because 3 of 7 households did not attend a meeting that was called. A follow-up letter will likely be necessary fairly soon. See item 14 below.
11. Noncompliance Fees. There is a need for Rules and Regulation enforcement including cost recovery in cases where other compliance measures do not apply; Ms. Nemer will prepare a sample Resolution covering this topic for consideration at the next meeting.
12. Director Young. Mr. Young noted that he will be moving to Golden but has not sold his residence in Paradise Hills.
13. Water Loss Analysis. Ms. Shea presented a report showing the first quarter results of the Treatment Facility metered production compared to billing less LM releases for the same period on an average daily basis. The calculated unbilled amount was 16%, compared to an eight year average variance of 29% from 2002 to 2009.
14. Guests/Public Comment/Laterals. Mr. Van Westrum is working on the Rankin-Spears Lateral and is trying to re-organize the Clear Creek Heights Mutual Water Association; he thanked the Board for all their hard work over these past twenty years, as he had worked with the founding members. Mr. Moran from Crosby-Deeds Lateral is interested in improving the line and possibly joining to Rankin-Spears. Ms. Laden is working with the District, Lehti-Hicks Lateral and JeffCo to try to remedy a problem meter pit.

Regular Meeting adjourned, 10:38 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary