

**Lookout Mountain Water District**  
**Minutes of Regular Meeting of Board of Directors**  
**Monday, June 13, 2011**  
**Foothills Fire Rainbow Hills Station**

Present:

J. Roscoe	C. Shea	N. Mantegani Holder
D. Ranta	B. Smith	
M. Mancini	R. Nemer	
V. Murugaverl		
C. Young		

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:35 a.m.
2. Minutes. Minutes of the May 9, 2011 meeting were approved as written [M-Ranta, S-Young, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
  - a) The Upper Beaver Brook influent was at 302 gpm in May compared to 1,159 gpm last year and is overflowing. LM Reservoir now contains about 59 AF and is being filled as much as possible, given conditions.
  - b) Mr. Smith reports that divers attempted to inspect the UBB dam opening, but it was covered with a grate and silt (discussed at previous meeting under Water Supply Alternatives). Mr. Cassens is still trying to work on getting drawings from the State Engineer to see if data exists on this part of the dam.
  - c) Dam inspection: LM and LBB dams were inspected June 8, Director Roscoe attended; the inspector would like the old outlet valve to be operated, Mr. Smith will look into ways to improve the spillway and possibly adding a new valve.
  - d) The Foothills Fire Protection District ISO field testing was completed on June 11. Mr. Smith reports that they operated about 15 hydrants.
  - e) Curb stop data project: Mr. Smith noted that the District may want to consider preparing schematics to track the location of curb stops at served property. This type of project would be long-term and done during down-time, estimated at about \$50/site in the field. He will prepare a little more detail on the process and cost, so that such a project can be considered during budgeting.
4. Engineering Report.
  - a) Green report: Status report provided by email dated June 7<sup>th</sup>. See item 9 below.
  - b) Cassens report: Mr. Cassens noted a) he is monitoring activities on the Bison Overlook project and b) he and Ms. Shea met with Robert Moran to review Crosby-Deeds Lateral.
5. Legal Counsel's Report.
  - a) Foothills Fire: The IGA is complete.
6. Administrator's Report. Ms. Shea reviewed the financial packet for the month ended May, 2011. Master meter data was reviewed and will be checked again after the next read cycle. Lehti-Hicks master meter or prior data needs to be checked. Ms. Shea will prepare a Newsletter which will include Consumer Confidence Reports and Cross Connection Control information and expects it to be mailed by the end of June.
7. Treasurer's Report/2010 Audit Report. Ms. Nicole Mantegani Holder from Masini and Company presented the draft of the Report on the Financial Statements for the year ended 2010; the report will be finalized and filed with the State once it is approved by the Board of Directors. A letter dated April 8, 2011 to the Directors from the Auditor will be copied and distributed. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made and checks were signed.

8. JeffCo Local Hazard Mitigation Plan. The Board adopted the Jefferson County Multi-Hazard Plan by Resolution [M-Ranta, S-Mancini, unanimous].
9. Action Item Committee for Water Supply Alternatives. Mr. Roscoe read a status update in memo format regarding the alternatives, which will be distributed. Mr. Roscoe's discussion with Greg Hammer, the dam inspector, yielded an agreement that Mr. Hammer will prepare a report on UBB water capacity, which he implied might allow a 30-40 AF storage increase with a fairly minor modification to the spillway (3-4 ft curb rather than a labyrinth weir). Mr. Murugaverl has four contacts who are interested in these committees and he will forward them to Ms. Shea.
10. Laterals/Lateral Letter Response. Ms. Shea has now been contacted by lateral members on Old Y, Krestview, Westview, Cody Park, Rankin-Spears, Wilson-Kniffen, Paradise-Hills, and Lehti-Hicks, and Crosby-Deeds and notes that they most are working on holding meetings. Paradise Hills HOA has established a five member committee. Lehti-Hicks held a meeting May 13, 2011 and submitted a response today (packet of documents). A follow-up reminder will be included in the upcoming newsletter. Mr. Mancini, under new business, suggested that the Board needed to consider a policy to address the adoption of Laterals; it was noted that a few years back, a policy was adopted and it could be reviewed.
11. Noncompliance Fees. As discussed in previous meetings, a Resolution and Order was adopted to amend the Rules and Regulations providing for policy changes regarding violations and enforcement actions including fees [M-Ranta, S-Murugaverl, unanimous].

Regular Meeting adjourned, 11:08 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary