

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, March 14, 2011
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea	D. Murray
D. Ranta	B. Smith	C. Green
M. Mancini	R. Cassens	
V. Murugaverl	R. Nemer	

C. Young excused for travel/class attendance.

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:33 a.m.
2. Minutes. Minutes of the February 14, 2011 meeting were approved as written [M-Ranta, S-Mancini, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 110 gpm in February, compared to 241 gpm last year and is frozen near the spillway.
 - b) Panorama Estates Lateral repair: Another break 2" line was repaired in February (the first was reported last meeting).
 - c) Air Hold Test on Membranes at Treatment Facility: Routine air tests indicated that some membrane modules needed further testing and repairs, which is still in process; it is possible that 1 to 3 modules will need to be replaced; they are under warranty and a pro-ration will apply.
4. Engineering Report.
 - a) Green report: Mr. Green provided a written analysis with maps and graphs prior to the meeting, along with handouts. Mr. Green was present to review his report including additional handouts and Water Supply Alternatives (8). No Action taken.
 - b) Cassens report:
 - 1) Buffalo Herd Overlook/Rockland Mutual: Mr. Casses reports that a condition of approving the JeffCo grading permit will be having an IGA in place between Denver Mountain Parks and Jefferson County; within this IGA will be requirements which are designed to protect the Rockland Mutual Water line.
5. Legal Counsel's Report.
 - a) Well Policy: Ms. Nemer reviewed rules for wells in general, noting that if the well is within a public water service area, the public system may object to the well permit issuance by the State. Various reasons for why policy should be set to object to wells being issued to property already being served by LMWD were discussed and a proposed resolution was provided. An active tap owner, Mr. Rickard, had submitted a well permit application, and it was agreed that LMWD would object to his request at this time [M-Ranta, S-Roscoe, unanimous].
 - b) Utility Notification: The Utility Notification regarding responsibility of Lateral Owners in the LMWD was discussed and its format was approved; it will be recorded against all District properties [M-Ranta, S-Roscoe, unanimous].
 - c) Inactive tap charges. Discussed.
 - d) Inclusion of Property. An Inclusion Hearing is pending for the next meeting.

6. Administrator's Report. Ms. Shea reviewed the financial packet for the month ended February 28, 2011. A cross-connection compliance message may need to be mailed to customers in the next few months. Mr. Roscoe and Ms. Shea noted that the cost of energy has not increased and is not over budget.
7. Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made (Treasurer previously signed the checks as listed in the register due to his absence at today's meeting).
8. JeffCo Local Hazard Mitigation Plan. JeffCo requested that LMWD adopt the Plan. Ms. Shea reviewed the Plan and provided a summary/memo to the Board; no action taken, pending how to handle error corrections (eg dam classification is incorrect).
9. Roscoe's Resolution. Discussed.
10. Laterals/Paradise Hills HOA Meeting. Ms. Shea noted that no written responses to the letter have been received to date. Mr. Mancini commented that he and Mr. Young attended the Paradise Hills annual meeting last month; it was well attended, water matters were discussed at length, and a water committee will be created.

Note: No new business, no public comment.

Regular Meeting adjourned, 11:06 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary