

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, February 14, 2011
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea	D. Womack
C. Young	B. Smith	
M. Mancini	R. Cassens	
D. Ranta		
V. Murugaverl		

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:41 a.m.
2. Buffalo Herd Overlook/Rockland Mutual. Darryl Womack, past President of Rockland Mutual Water Co., was present for discussions regarding a project currently underway by Denver Mountain Parks for a Buffalo Herd Overlook parking area. Mr. Cassens attended the JeffCo Grading Permit Hearing and expressed his concerns, which have been summarized in a letter dated January 27, 2011 to the Case Manager. The maps and issues were reviewed at length; the District main is not impacted by the project but the Rockland Mutual lateral is, and steps are being taken to protect their line permanently. No action taken.
3. Minutes. Minutes of the January 10, 2011 meeting were approved as written [M-Ranta, S-Mancini, unanimous].
4. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 120 gpm in January, compared to 209 gpm last year and is frozen at 4 feet below spillway.
 - b) Panorama Estates Lateral repair: A 2" line was repaired last Saturday.
 - c) Air Relief Valve Work: A table was provided showing the status of the project, which may require better weather to finish all locations.
 - d) Automated Service Meters: Mr. Smith provided a more detailed written analysis of the costs for the project; the costs could be recovered over a 10-15 year period.
 - e) Water Quality: The report indicates good water quality.
5. Engineering Report.
 - a) Green report: Nothing new to report. Mr. Roscoe notes that Mr. Green had been ill so did not yet have the analysis completed. Long-term rights/storage strategy, nothing new to report.
 - b) Cassens report:
 - 1) Main Replacement Project: No further matters, project closed.
 - 2) Lateral Metering Project: Mr. Cassens reported that the project is complete and was about \$5,000 less than bid, due to asphalt savings (Paradise Hills and Weller). During the course of the work on Paradise Hills, Mr. Cassens noted that Paradise Hills HOA should look into getting an easement for their line which crosses private property between Paradise Rd. and Lookout Mountain Circle (Polak Subdivision Lot 1 & 2).
 - 3) Long Range Transmission Main Replacements: Mr. Cassens provided copies of a letter dated February 11, 2011 to Mr. Roscoe which includes a listing of the transmission main in 15 increments, showing the age of pipe, length of pipe, and other information.
6. Legal Counsel's Report. Ms. Nemer was out of town and no matters were discussed in her absence, except for the following matter:
 - a) Wilson-Kniffen Lateral/Jefferson County (referred to Board by Committee): JeffCo requested that LMWD bill Wilson-Kniffen Lateral owners for over \$10,000 for emergency repairs and the future building of a retaining wall by JeffCo; the issue was discussed at length and it was agreed that as much as LMWD wants to assist the County, it creates more work and complications [M-Ranta, S-Murugaverl, unanimous].

7. Administrator's Report. Ms. Shea reviewed the financial packet for the month ended January 31, 2011. Ms. Shea noted that quite a few customers called about the minimum charge increase, with a variety of concerns and comments.
8. Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the Treasurer signed the checks as listed in the register. The cost of energy was discussed (IREA 11.3 cents/kwh) and it was noted that Frachetti Engineering had a recent newsletter about the topic and now might be the time to consider alternatives.
9. JeffCo Local Hazard Mitigation Plan. JeffCo requested that LMWD adopt the Plan. Ms. Shea still needs to review the Plan and provide a summary/memo to the Board.
10. Roscoe's Resolution. Mr. Roscoe requested comments from other Directors about his written New Year's Resolution distributed at the last meeting. He also handed out a copy of past Director, Tom Reed's memo on Laterals dated September 22, 1994.
11. Laterals. The "Lateral Letter," as approved by the committee, dated January 27, 2011, was mailed to about 370 households representing those who own at least one tap on a Lateral. Ms. Shea noted that a few unique situations did not warrant the letter (e.g. very new or government owned laterals). A discussion ensued about perceived response; Ms. Shea fielded a multitude of calls and many of those customers seemed confused, surprised or upset. It was noted that Mr. Mancini and/or Mr. Young would be attending the Paradise Hills annual meeting this week.

Note: No new business, no public comment.

Regular Meeting adjourned, 11:03 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary