

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, November 8, 2010
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea
C. Young	B. Smith
M. Mancini	R. Cassens
V. Murugaverl	R. Nemer

D. Ranta excused for travel.

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:33 a.m.
2. Minutes. Minutes of the October 11, 2010 meeting were approved as amended and the September 30, 2010 community meeting were approved as written [M-Mancini, S-Young, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 155 gpm in October, compared to 143 gpm last year and is 5.5 feet below spillway. Mr. Smith reports that he has met with Russ Cook of Mountain Peak Controls regarding a monitoring system for the UBB, who provided an estimate on the project for budgetary purposes; Mr. Smith is directed to proceed with the project, which will include a more stringent estimate [by consensus].
 - b) The treated water figure reported for October is now the actual amount leaving the treatment facility (previously estimated) due to the newly installed mag meter.
 - c) District Hydrant Maintenance: District owned hydrants are having maintenance procedures this November (oiled, greased, flushed, chlorine check and pressure check).
 - d) Sample dead end sites/DBPs: Mr. Smith reports they are looking into a possible automatic hydrant flushing system to deal with the two dead end sites that tend to fail the Disinfection Byproducts test during the summer months.
 - e) Air Relief Valve Work: As part of the 2010 capital projects, the valves are continuing to be located and rehabilitated; some have been covered in asphalt.
 - f) Hidden Valley: Mr. Smith reports that their PER is done and they are now working on a simulation of a radon removal system to determine a price for that alternative.
4. Engineering Report.
 - a) Green report: Mr. Green's monthly water status report dated November 11th was reviewed.
 - b) Cassens report:
 - 1) Main Replacement Project: See 8 below.
 - 2) Lateral Metering Project: Nothing new to report.
 - 3) Valve work: Mr. Cassens notes he has been working with operations on item 3e above. Newly located air vacs, valves and PRV's are being added to various digitized maps.
5. Legal Counsel's Report.
 - a) Qwest Claim: Ms. Nemer reports that Qwest made a settlement offer which has been countered as of last Friday.
 - b) FFPD IGA: FF counsel will be following-up on the matter.
 - c) Reservoir Operations: A letter from Treatment Technology regarding protocol for reservoir operations was reviewed and the water experts have found no criticisms of it.
 - d) Review of Lateral Repairs: Ms. Nemer noted that the Service Plan and the Rules and Regulations have different ways of handling repairs on Laterals; the Service Plan provides that a contractual agreement be established. Multi-year arrangements should be considered.

6. Administrator's Report, 2011 Budget, and Rate Increase. Ms. Shea reviewed the financial packet for the month ended October 31, 2010; it included the proposed 2011 Budget, which was discussed, including capital spending for 2011. The budget as proposed requires a rate increase to reach the targeted revenue: this will be accomplished by increasing the two-month minimum charge to \$42 (Residential/Commercial) and \$93 (Government) effective as of the first billing in 2011 [M- Mancini, S- Murugaverl, unanimous].
7. Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the Treasurer signed the checks as listed in the register.
8. Main Replacement Project. Mr. Cassens reports that the project is 99% complete with the exception of re-vegetation and completion of as-builts.
9. JeffCo Local Hazard Mitigation Plan. Nothing new to report.
10. Long-term water. See Green report (4a) above, which discusses this topic. Directors Roscoe and Young report that John Hermanussen has a lead on a person with water rights; Mr. Young will look into the matter.
11. Laterals. As planned at the last meeting, a draft letter to be sent out to customers in 2011 on Laterals was reviewed and further refinement is needed.
12. Email Blast. Carole Lomond made a suggestion by email that the LMWD consider communications to residents by "email blasts"; the costs and benefits were discussed and it was agreed that this type of communication not be pursued.
13. SDA Meeting. Mr. Young reported on his attendance to the Special District Association's Annual Meeting last month.

Regular Meeting adjourned, 11:09 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary