

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, September 13, 2010
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea	C. Green
D. Ranta	B. Smith	R. Nemer
M. Mancini	R. Cassens	
V. Murugaverl	D. Murray	

C. Young excused for travel.

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:32 a.m.

2. Scheduled Guest. Craig Green attended the meeting to discuss water rights, current status of operations and future planning. He referenced his email memo dated September 9th, and a map from around 1970 titled Golden Water Reservoir, Beaver Brook Reservoirs, Pipeline and Water Sheds. The LM exchange ran for a number of days and after the first few days had reasonable loss rates (a flume was installed below that can be compared with the amount released from the dam site).
 - a) Lookout Mountain Exchange: Mr. Green will work on the concept of revising the LM reservoir exchange currently using Kinney's Run to Bear Gulch or another drainage further upstream via Cody Park with Mark Wagner.
 - b) UBB Discussion and Recommendations:
 - a. Consider an automatic control system for release and monitoring at UBB; in response to the need for daily monitoring in the future and the recent inadvertent release of 40 AF (could be budgeted for 2011).
 - b. UBB submerged pipe inlet valve could be inspected by a diver as no one knows the condition, and the outlet pipe could be inspected by video camera robot.
 - c. Consider secondary valve system.
 - c) Mr. Green will check with City of Golden to determine if they are willing to store over our unused stored water this year (about 23 AF which cannot now be exchanged since the influent is too low now) and to see if they will enter into an agreement for up to 100 AF for out of priority winter storage next year (40 AF inadvertent loss plus additional).This portion concluded at 10:35 a.m. and Mr. Green left the meeting.

3. Minutes. Minutes of the August 9, 2010 meeting were approved as written [M-Mancini, S-Ranta, unanimous].

4. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 217 gpm in August, compared to 155 gpm last year and is 7 feet below spillway; an inadvertent release of 40 AF occurred from the 12th through the 17th.
 - b) LM Reservoir is at about 104 AF.
 - c) Leak Detection: The leak detection by CRWA on August 12th in Soda Creek was completed and a possible leak was identified in a very steep area. It will need to be investigated by more accurate technology. Another section will be scheduled for detection by CRWA.
 - d) Main metering: Mr. Smith reports that both 6" mag meters at the Treatment Facility and the Pump Station are now fully functioning.

5. Engineering Report.
 - a) Green report: See item 2 above.
 - b) Cassens report:
 - 1) Main Replacement Project: See 9 below.
 - 2) Lateral Metering Project: Nothing new to report.
 - 3) System maps: Mr. Cassens handed out 4 sheets of maps with District main and laterals overlaid on aerials with subdivision lines.

6. Legal Counsel's Report.
 - a) DeMuth Excess Capacity Agreement: The Estate of Mr. DeMuth requested a review of the 1996 agreement as written; Ms. Nemer notes that recapturing future and past costs needs to be addressed and will continue to work on the matter.
 - b) Qwest Claim: A demand letter was sent to Qwest regarding the July 2010 leak and repair.
 - c) FFPD IGA: Revisions were made, waiting to hear back.
7. Administrator's Report and 2011 Budget. Ms. Shea reviewed the financial packet for the month ended August 31, 2010; it included a draft 2011 Budget (2 versions).
8. Treasurer's Report and 2010 Audit. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the President signed the checks in the Treasurer's absence as listed in the register. The engagement for services for the 2010 audit by Masini and Company was approved [M-Ranta, S-Mancini, unanimous].
9. Main Replacement Project. Mr. Cassens reports that the project is 89% complete and the 2nd pay estimate is submitted for payment. This past weekend the conversion to the new pipeline was completed and water was back on around 4 pm on Sunday. He notes that it is on budget and on time to be completed before October 1st.
10. JeffCo Local Hazard Mitigation Plan. Nothing new to report.
11. Community Outreach Meeting. The meeting is scheduled for September 30th from 6 to 8 p.m. at the Robin's Nest. A draft of the power point presentation was reviewed and edited, as drafted by Mr. Roscoe and Ms. Shea over the past three weeks. Assignments for topics by the presenting panel were made.
12. Strategy Session for Water Rights. Mr. Young sent a recap of the August 12th strategy session by email.
13. Executive Session. Upon Ms. Nemer's suggestion, the Board entered executive session for legal advice regarding the inadvertent water loss (see 2ba and 4a above) at 12:29 p.m. [M-Ranta, S-Roscoe, unanimous]. Concluded at 12:48 p.m.

Regular Meeting adjourned, 12:48 p.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary