

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, October 11, 2010
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea
D. Ranta	B. Smith
M. Mancini	R. Cassens
V. Murugaverl	J. Anglin

C. Young absent.

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:41 a.m. Mr. Ranta notes that he will be in Australia during the November meeting.
2. Minutes. Minutes of the September 13, 2010 meeting were approved as amended [M-Ranta, S-Mancini, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 90 gpm in September, compared to 132 gpm last year and is 6.75 feet below spillway. Consumption appears to be very high this summer. A reinforced staff gauge and volumetric weir was installed at UBB Reservoir.
 - b) LM Reservoir is at about 54 AF, after releases to Clear Creek. Mr. Smith reports that they are working on rehabilitating the recirculation line at the LM dam.
 - c) Leak Detection: As referenced in the prior month, a possible leak identified in a very steep area near Old Soda Creek Road was rechecked by Utility Technical Services, and no leak was confirmed. Another section will be scheduled for detection by CRWA, weather/snow conditions permitting.
 - d) Main break: Mr. Smith reports that a main break was discovered and repaired September 16th and 17th on the south side of the eastbound exit ramp to Chief Hosa near the Spring Ranch entrance. The cause of the break is most likely electrolysis as the ground conditions appear to be naturally wet and the prior repair was only a few feet away; no evidence of Qwest interference.
 - e) Air Relief Valve Work: As part of the 2010 capital projects, the valves are being located and rehabilitated as needed this month.
4. Engineering Report.
 - a) Green report: Mr. Green's monthly water status report dated October 8th was reviewed. Within the report he proposed to work on analyzing ways to improve water yield over the long-term including an updated study of yields since 2002; the proposal was approved [M-Ranta, S-Mancini, unanimous].
 - b) Cassens report:
 - 1) Main Replacement Project: See 8 below.
 - 2) Lateral Metering Project: Nothing new to report.
 - 3) Valve work: Mr. Cassens notes he has been working with operations on item 3e above.
5. Legal Counsel's Report.
 - a) DeMuth Excess Capacity Agreement: Ms. Nemer was able to establish related costs from Mr. Green for storage accounting and will convey this information to the estate. A copy of the agreement will be sent to all Directors, since it pre-dates most of their tenure on the Board.
 - b) Qwest Claim: Since no response was forthcoming Ms. Nemer will send a new letter.
 - c) FFPD IGA: Nothing new.
 - d) Reservoir Operations: A letter from Treatment Technology regarding reservoir operations has been received and will be reviewed.
 - e) Beaver Brook Watershed Management: A memo dated September 27th was reviewed which addresses how the District has been and should handle property management concerns; recently nearby residents had commented; a form letter will be provided for the Districts use.

6. Administrator's Report and 2011 Budget. Ms. Shea reviewed the financial packet for the month ended September 30, 2010; it included the proposed 2011 Budget (2 versions). The year to date capital spending budget to actual was reviewed and discussed and capital spending options for 2011 were discussed in detail, including a possible service line remote meter replacement project which would span three years.
7. Treasurer's Report (distributed). The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the President signed the checks in the Treasurer's absence as listed in the register.
8. Main Replacement Project. Mr. Cassens reports that the project is 99% complete with the exception of re-vegetation and the 3rd pay estimate is submitted for payment.
9. JeffCo Local Hazard Mitigation Plan. Nothing new to report.
10. Community Outreach Meeting. Mr. Roscoe thanked those who participated in the preparation and presentation of the September 30th Meeting. See Minutes for September 30, 2010.
11. Laterals. At Mr. Mancini's suggestion, discussion ensued that the District send a letter to each lateral recommending the start of fund accumulation and organization/representation for repairing or replacing laterals, including specifics such as age and life, length, cost estimates, etc. in early 2011. It should highlight the District's work (responsibilities) and include bullet points such as health and water loss. Mr. Roscoe noted that the policy implications related to the lateral acquisition policy as adopted in November 2008 need to be revisited.

Regular Meeting adjourned, 10:31 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary