

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, July 12, 2010
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea
D. Ranta	B. Smith
M. Mancini	R. Cassens
C. Young	D. Murray
V. Murugaverl	J. Anglin

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:33 a.m.
2. Executive Session. The Board entered executive session from 8:33 until 9:35 a.m. to have a conference with the District's attorney regarding legal advice [M-Roscoe, S-Young, unanimous].
3. Minutes. Minutes of the June 14, 2010 meeting were approved as written [M-Ranta, S-Murugaverl, unanimous].
4. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 1,327 gpm in June, compared to 722 gpm last year and is overflowing the spillway.
 - b) LM Reservoir has filled with about 110 AF.
 - c) Main Break: A main break near El Rancho along US Highway 40 was located and repaired the following day on July 2nd. It was near the other two breaks in 2008 and also caused by corrosion due to damage during the installation of the Qwest fiber optic cable.
 - d) Dam Inspections: All three dams were inspected on June 3rd and the reports have arrived indicating no significant areas of concerns. Mr. Roscoe's memo on the topic was reviewed and operations will work on the items needed.
 - e) Main metering: Mr. Smith reports that the 6" mag meter has been installed at the Treatment Facility; it is not yet functioning until the conduit can be installed.
5. Engineering Report.
 - a) Green report: Mr. Green provided an email update dated July 8th.
 - b) Cassens report:
 - 1) Main Replacement Project: See 10 below.
 - 2) Main Metering: See 3e above.
 - 3) Lateral Metering Project: Nothing new to report.
 - 4) Lehti-Hicks Lateral: Mr. Cassens is working with Alex Bittenbinder on replacing a section in the lateral.
 - 5) Reservoir maps: Mr. Cassens is working on getting maps from the State Engineers Office for the three reservoirs.
 - 6) System maps: Mr. Cassens completed the 4 sheets of maps from JeffCo Mapping with a district main overlay at a scale of 1" = 500 ft; he'll bring them next meeting for discussion.
6. Legal Counsel's Report.
 - a) Qwest Claim: The Higgins firm report on forensic engineering has been completed.
 - b) 404 Permit issue: After looking further into the matter, it was discovered that the final inspection had occurred and the case closed September 9, 1994; now a copy is in LMWD files. No formal letter was sent from the Corps to the District post inspection.
 - c) 20883 Sky Meadow Lane (Bittenbinder/Bogaert): The property was discovered to have been excluded by the JeffCo around 2005 for no apparent reason; the most efficient method to correct the mistake is to have the property owners petition for inclusion at no cost (they briefly appeared before the meeting to sign the petition).

- d) Upper Beaver Brook/USFS Regulations: USFS contacted LMWD regarding regulations on LMWD property and enforcement and the matter is being reviewed.
7. Administrator's Report. Ms. Shea reviewed the financial packet for the month ended June 30, 2010.
8. Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the Treasurer signed the checks as listed in the register.
9. 2009 Audit Report. The 2009 Financial Report (Audit Report) was accepted [M-Ranta, S-Roscoe, unanimous].
10. Main Replacement Project. Mr. Cassens reports that locates started last week and the digging will start shortly, working from east to west. He noted that he had locates extend past the project to the east at a minor cost so that the next section of pipe would be easily identified in the future. He also noted that the CCHS valve is optional, not an engineering necessity and could be dropped from the project. On June 14th, Mr. Cassens provided the following summary by email, which was discussed and requested to be inserted for the record:
- 1943 - 20" steel pipeline remaining after current project
- | | |
|------------------------------------|---------------|
| 1. End Sch. No. 2 to crossing | |
| Cty Road 65 at Soda Creek | 2,000' |
| 2. Within Soda Creek to 1988 Repl. | 3,300' |
| 3. Steep Hill E. of Soda Creek Rd. | 400' |
| 4. Narrow Trail | 4,300' |
| 5. In Ruby Ranch | <u>1,800'</u> |
| TOTAL 20" STEEL | 11,800' |
- Golden 12" Replacements in 1961, 1962 and 1963:
- | | |
|---------------------|---------------|
| 1961 (Repl. No. 1) | 7,100' |
| 1962 (Repl. No. 2) | 3,300' |
| 1963 (Repl. No. 3) | <u>5,640'</u> |
| TOTAL 12" CAST IRON | 16,040' |
11. JeffCo Local Hazard Mitigation Plan. Nothing new to report.
12. Amendments 60 and 61, Proposition 101. Ms. Shea provided a memo prior to the meeting and Mr. Roscoe summarized concerns. The board will likely consider adopting a resolution, which Ms. Nemer will draft.
13. Annual SDA Meeting. Mr. Young plans to attend the meeting.

Regular Meeting adjourned, 10:23 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary