

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, May 10, 2010
Highland Rescue Team Station

Present:

J. Roscoe	C. Shea	R. Thomte
D. Ranta	B. Smith	D. Murray
M. Mancini	R. Cassens	C. Schlueter
C. Young	R. Nemer	

Convened: 8:30 a.m.

1. Call to Order. President Roscoe called the meeting to order at 8:40 a.m.
2. Oath of Office/Election Results/Election of Officers. Mr. Mancini was sworn in as Director. Arrangements will be made for Mr. Murugaverl to be sworn in as he was unable to attend the meeting today and Election of officers will be postponed until the next meeting so that he may participate. Ms. Shea reported on the election results: Verl Murugaverl and Mark Mancini were elected, after a tie was broken by the procedure of drawing lots between Mark Mancini and F. John Hermanussen. Voter participation in the mail ballot election was ~28%. Costs for the printing and mailing of ballots exceeded \$5,000.
3. Ron Thomte. Mr. Thomte requested that he be considered a guest rather than a director at this meeting as he did not intend on staying for the duration. He thanked the Board for appointing him to serve, and said he would still be willing to help on some of the tasks previously discussed. The Board thanked him and would welcome his help.
4. Minutes. Minutes of the April 12, 2010 meeting were approved as written [M-Mancini, S-Ranta, unanimous].
5. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 613 gpm in April, compared to 1,327 gpm last year and is overflowing the spillway.
 - b) LM Reservoir has increased to about 94 AF.
 - c) Farmers Highline Augmentation Station is operating.
 - d) Main metering: Mr. Smith met with C&L to discuss the proposals provided for the El Rancho and Treatment Facility sites.
 - e) The first round of CRWA leak detection will be starting in about a week.
6. Engineering Report.
 - a) Green report: Mr. Green provided an email update dated May 7th; he notes that he will know better how to use the stored Golden water and the LM Res water as the season progresses and will be in touch.
 - b) Cassens report:
 - 1) Main Replacement Project: The request for bids will be advertised next week, bid opening on June 4th, and a bid tabulation ready by June 14th.
 - 2) Main Metering: See 5d above.
 - 3) Leak Detection: Reviewed.
 - 4) Lateral Metering Project: Mr. Cassens reports that the specs are well under way for the four lateral meters identified in the March 5 memo as High Priority and he will be working on obtaining proposals for the next meeting.
 - 5) Buffalo Overlook site: Mr. Roscoe requests that we look into a project at the MVCC Rd/Buffalo pen area for possible impact of the LMWD and Rockland Mutual water lines in that area.
 - 6) System map: Mr. Cassens will work on a sample map through JeffCo Mapping to see if a map can be produced showing subdivision and water mains.

7. Legal Counsel's Report.
 - a) Financing for Main Replacement: Ms. Schleuter of MSG presented the final package which had been modified due to the change in collateral as discussed at the last meeting; Ms. Nemer noted her approval of the documents, the Resolution to fund the project was approved and the documents were executed [M-Ranta, S-Young, unanimous].
 - b) Qwest Claim: The Investigation by the Higgins firm is complete and their conclusions letter will be forthcoming.
 - c) 404 Permit issue: Ms. Shea has requested a quote for completing Recommended Actions 1-4 on page 2 from ERO.
 - d) Fire District IGA updates: IGAs as drafted were sent to the counsel for Foothills Fire and Evergreen Fire for review.
 - e) Adequacy of rates and fees--to be considered at a future meeting.
 - f) FHL certificates: There are three certificates for six shares—One certificate (1 share) will be written to MSG per 7a above, one certificate (3 shares) will be in the safe deposit box of Toussaint, Nemer & Coaty, and one certificate (2 shares) has been reported to FHL as lost and the three year waiting period for reissuance is underway.
8. Administrator's Report. Ms. Shea reviewed the financial packet for the month ended April 30, 2010.
9. Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the Treasurer signed the checks as listed in the register.
10. JeffCo Local Hazard Mitigation Plan. Nothing new to report.
11. 2010 Election. See 2 above. Ms. Shea will complete the filings as needed.

Regular Meeting adjourned, 10:31 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary