

**Lookout Mountain Water District**  
**Minutes of Regular Meeting of Board of Directors**  
**Monday, January 11, 2010**  
**Highland Rescue Team Station**

Present:

J. Roscoe, presiding	C. Shea	C. Lomond
C. Young	B. Smith	J. Hermanussen
M. Mancini	R. Cassens	
D. Ranta	R. Nemer	

Convened: 8:30 a.m.

1. Visitor, John Hermanussen. Mr. Hermanussen wanted the Board to know he was willing to help out should they need someone to fill the vacancy. He provided a brief overview of his interest, qualifications and background.
2. Visitor, Carole Lomond. Ms. Lomond expressed her concern over apparent high and increasing water losses. She felt there should be more communication with the District members including the current Board vacancy and the upcoming election. She also felt that most members would be supportive of higher charges if they knew the truth about costs. Ms. Lomond proposed preparing a information sheet outlining all the things that people need to know. She also thought C.A.R.E. should do a write-up to inform the community about the upcoming special district elections.
3. Minutes. Minutes of the December 14, 2009 meeting were approved as written [M-Ranta, S-Mancini, unanimous].
4. Operator's Report. (per written report from Treatment Technology)
  - a) The Upper Beaver Brook influent was at 234 gpm in December, compared to 77 gpm last year and is 3" below spillway.
  - b) A drain line was installed at LM Reservoir to handle trapped water when the new exchange pipes were used last year.
  - c) Water issues in the Hidden Valley area (54 taps) were discussed including potential inclusion into LMWD; Benson can report back to his contacts at Hidden Valley.
5. Engineering Report.
  - a) Green report: No report.
  - b) Cassens report: Regarding the west end Elmgreen area replacement, Mr. Cassens, Mr. Roscoe, and Ms. Nemer met recently to review drafted contract documents and revisions are underway; no permits are needed from either County and only one private road would need to be crossed; the contractor is required to comply with other regulated items including erosion control.
6. Legal Counsel's Report.
  - a) Easements on Main Replacement: Ms. Nemer will send a letter to the affected property owners.
  - b) 404 Permit issue: ERO is working on the matter as directed.
  - c) Water Rates: The comparable water rate chart was reviewed and the consensus was that the right direction would be to consider raising the base rate.
  - d) IGAs: Ms. Nemer noted that the existing fire district IGAs form is fine, but she may suggest that the Board review them in terms of cost recovery.
  - e) Qwest claim: Ms. Nemer has a meeting set for later this month.
  - f) Continuity of Operations Plan (COOP): Currently Colorado has no legislation on the matter.

7. Administrator's Report Ms. Shea reviewed the financial packet for the year ended December 31, 2009. Ms. Shea provided a memo on the timing of the main replacement which supports the idea that the project be completed in 2010 instead of 2011; she will continue to work on alternative financing.
8. Treasurer's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the Interim Treasurer signed the checks as listed in the register.
9. JeffCo Local Hazard Mitigation Plan. Mr. Roscoe noted that the group has a 1<sup>st</sup> Draft of the plan and the Planning meeting is later this week.
10. Director Vacancy. District residents Ron Thomte and John Hermanussen were discussed as interested appointees. A committee will meet at Mr. Roscoe's residence later this week to discuss. Ms. Lomond was interested in attending.

Regular Meeting adjourned, 10:34 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary