

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, October 12, 2009
Highland Rescue Team Station

Present:

J. Roscoe, presiding	C. Shea
B. Siefert	B. Smith
M. Mancini	R. Cassens
C. Young	R. Nemer

D. Ranta excused for travel.

Convened: 8:30 a.m.

1. Minutes. Minutes of the September 14, 2009 meeting were approved as written [M-Young, S-Siefert, unanimous].

2. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 132 gpm in September, compared to 431 gpm last year; the level at UBB is 1" below spillway. Treated water is down from last year, net of amount released to LM Reservoir.
 - b) LM reservoir contains about 66 AF. The exchange from the LM reservoir ran for about 8 days last month averaging 273 gpm.
 - c) The monitoring by CCS on all three dams as recommended by Mr. Hammer during the inspection will be completed this month; LM dam was required, the other two were optional for this year).
 - d) Mr. Smith reports that the disinfection byproducts testing has improved and quarterly reports had passing results; they are still working on a solution.
 - e) Mr. Smith is working on getting a bid on a weir at LBB.

3. Engineering Report.
 - a) Green report: Mr. Green's report dated October 8 was reviewed.
 - b) Cassens report: Mr. Cassens discussed lateral metering and his letter dated September 11th, which provided cost estimates for lateral meters on the three largest laterals (Dekker, Weller and Spears).

4. Legal Counsel's Report.
 - a) Easements: Ms. Nemer received the report on the title work on the main pipeline Easements and it needs to be reviewed.
 - b) Qwest Claim: The demand letter on the claim(s) to Qwest was acknowledged and a response is expected.
 - c) District Boundaries: Ms. Nemer reported on work on pending Inclusion and Exclusion orders. Resolutions were signed to correct errors on prior work by Mr. DeMuth's office.
 - d) Bylaws: A draft of the newly revised bylaws was reviewed and it will be considered for approval at the next meeting.
 - e) 404 Permit issue: Ms. Nemer provided a copy of a preliminary cost estimate for work by consultants on the matter. Ms. Shea still needs to follow-up with a former consultant, ERO. Ms. Nemer will comment on the matter by a memo to the Board. No action taken.
 - f) Electronic Mail: A memo dated September 23, 2009 was briefly reviewed by Ms. Nemer on the topic "Adoption of an Electronic Mail Policy"; it was distributed and will be considered at the next meeting.

5. Administrator's Report. The financial packet including financial statements, budget to actual, and the check register for the current period showing related invoices was distributed; no objection to any item was made, and the Treasurer signed the checks as listed in the register. Ms. Shea reviewed the budget to actual for the nine months ended September, 2009. The 2008 Audit Report was distributed.
6. JeffCo Local Hazard Mitigation Plan. Mr. Roscoe reported on the September 24th meeting that he attended and will attend the upcoming meeting.
7. 2010 Budget. The proposed 2010 Budget was reviewed and discussed. Ms. Shea will work on a list of capital projects as discussed. Policy considerations need to be a part of a lateral metering project, if implemented.
8. Resolution and Order. A Resolution and Order was heard and approved to correct prior years' mill levy certifications as temporary reductions from the elector approved levy in 2004 [M-Roscoe, S-Mancini, unanimous].
9. SDA and CSDPLP Annual Meetings. Mr. Young reported on the annual meeting that he attended last month.
10. Congressman Michael Coffman. The Congressman's response to Ms. Shea's inquiry was distributed and should be followed up with a request for water infrastructure funding.

Regular Meeting adjourned, 11:04 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary