

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, April 13, 2009
Highland Rescue Team Station

Present:

J. Roscoe, presiding	C. Shea	D. Stajcar
B. Siefert	B. Smith	J. Devitt
M. Mancini	R. Cassens	D. Perez
C. Young		
D. Ranta		

Convened: 8:30 a.m.

1. Visitors.

- a) District resident Mr. Dave Stajcar, representing Foothills Fire and Rescue, notes that FF is preparing for an upcoming audit from the agency responsible for issuing ISO ratings (insurance). Presently FF properties have ratings of 6 or 9 (lower ratings most desirable). Mr. Stajcar believes that updated hydrant data might maintain or improve the ratings. Discussion included various aspects of obtaining updated data. The District expressed concern about flow testing hydrants, especially private hydrants. Mr. Stajcar also indicated his concern about high water losses in the distribution system and pointed out a number of items that should be considered, such as lateral metering. It was noted that PHHOA was not interested in maintaining its master meter.
- b) Don Perez, representing Lake Cedar Group (LCG), noted two areas of concern. First, recently significant large debris was found within the new LCG building's fire suppression system and service line. Action was taken to clear the system and for future damage prevention by installation of strainers. The cause of the debris remains a mystery as the system had been flushed after construction. He requests notification of repairs in the future that could impact the facility so it can be shut down as a preventative measure. Second, He notes the sites supporting analog facilities are going to be dismantled and three taps will need to be disconnected. LCG owns the land, but all buildings and towers are owned by the stations; there is a lack of information on the service lines, so he is seeking information from the District to help locate them.

2. Minutes. Minutes of the March 9, 2009 meeting were approved as written [M-Ranta, S-Young, unanimous].

3. Operator's Report. (per written report from Treatment Technology)

- a) The Upper Beaver Brook influent was at 273 gpm in March, compared to 259 gpm last March. The format of the report was changed to show year over year. Treated water quality is excellent.
- b) The significant water loss that was evident over the past few months was identified when a large leak was located in a remote area of the Spears lateral near Cloverdale. The 6" beam break in a 4" cast iron pipe was repaired on March 23rd and will be billed to the lateral members. Mr. Smith prepared a report on the lost water also showing historical trends; the break was estimated at over 70 gpm, resulting in about 33 AF that drained into Clear Creek (see Green report below). The break was difficult to access due to the steep slopes and numerous trees; a nearby property owner approved access from his property as it seemed the best route, however it required downing over 20 trees; he requested that these trees be chipped and used for revegetating the area and the Board approved this by consensus; the cost is estimated at about \$1,300.
- c) Mr. Smith reported that Municipal Treatment is scheduled later this week to perform annual maintenance on the PRVs at the PRV vault near the Girl Scout Camp.

4. Engineering Report.

- a) Green report: LMWD does not have an approved winter plan. Mr. Green's Water Status Update dated April 10 was reviewed; key points:
- 1) About 120 AF was taken out of priority from the winter season
 - 2) 33 AF drained into Clear Creek from a break on Lookout Mountain, for which a credit against the 120 AF will be attempted
 - 3) Releases from LM Reservoir, leases from the City of Golden and/or Clear Creek County will be needed for the payback.
 - 4) Water restrictions are recommended.
- b) Cassens report: Mr. Cassens reported on the steps needed to obtain mapping of a section of main which crosses about 3.8 miles, a portion of which was and still should be considered to be rehabilitated (see item 11 below). In preparation for future work on the next area(s) of pipeline that should be replaced and the lower than expected cost of the map work, the proposals by National Map Research and CCS Consultants were approved plus additional costs for a maximum of \$9,000 [M-Ranta, S-Young, unanimous].

5. Legal Counsel's Report.

Mr. DeMuth was unable to attend. It is noted that he is working on the 404 permit and has submitted a letter to Qwest regarding the District's claims.

6. Administrator's Report. Ms. Shea presented the financial statements for the three months ended March, 2009. After the last meeting, Ms. Shea provided updated treated to billed reports and graphs as requested. The Treasurer and Ms. Shea will work together to seek a higher yield for funds at Bank of the West [unanimous consent].

7. Lease(s) of Water to Payback Out of Priority Water. Based on the analysis provided by Mr. Green, Officers, with advice from Counsel, are authorized to negotiate for the best price and obtain leases for payback of winter water for up to a total of 80 acre feet at a maximum rate of \$800/acre foot [M-Ranta, S-Roscoe, unanimous].

8. Watering Restrictions. Voluntary watering restrictions will be put in place which include a recommendation that outside watering be done no more than twice per week; a draft for the notice will be prepared by Ms. Shea with approval by the Directors with the intent to send it to customers by the beginning of May [M-Young, S-Ranta, unanimous].

9. Source Water Protection Planning (SWPP). Tabled.

10. Jerrold Devitt. Mr. Devitt of Bradley Devitt & Haas, P.C. expressed his interest in representing LMWD as general counsel and discussed his practice. Earlier he had provided documentation to Mr. DeMuth, which will be distributed later.

11. ARRA/DWRF Main Line Rehab Project. After the last meeting, LMWD submitted a Preliminary Engineering Report (PER) to the Drinking Water Revolving Fund in an attempt to obtain low cost funds from the American Recovery and Reinvestment Act, which is on a fast track through the DWRF process; the PER was submitted on the deadline of March 23rd. The PER was provided to the Board for review. Estimated project cost of \$926,000 could replace or rehabilitate 8,650 feet to the west and east of County Road 65 and into Ruby Ranch. The overwhelming response by other applicants/projects having priority over the proposed LMWD project resulted in the choice to not pursue the ARRA funds. In the course of the PER work and preparing for the fast-track project, Mr. Cassens obtained quotes to prepare typical plan and profile mapping of the area which could then be used to produce plans and specifications (estimated cost \$18,000 in PER); see 4b above.

12. Identity Theft Policy. An Identity Theft Resolution was passed which provides for the implementation of Identity Theft Procedures under the federal FACT Act [M-Ranta, S-Young, unanimous].

13. MVCC/Hydrant Use. MVCC has been using hydrant L-12 for minimal watering at their entrance gate, claiming that they have permission; Ms. Shea recommends that an agreement be put in place which covers safety to the system as well as billing.
14. BBW/CCOS/USFS. A meeting is scheduled for Wednesday evening by Clear Creek Open Space to cover an upcoming USFS purchase and other management issues.
15. Workshops/Seminars. Upcoming Colorado Rural Water, CSDLP, and SDA education opportunities were noted.

Regular Meeting adjourned, 12:05 p.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary