

Draft – pending approval

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, January 12, 2009
Highland Rescue Team Station

Present:

J. Roscoe, presiding

C. Shea

J. Sucher

B. Siefert

B. Smith

M. Mancini

D. Murray

C. Young and D. Ranta excused for schedule conflicts.

Convened: 8:30 a.m.

1. Minutes. Minutes of the December 8, 2008 meeting were approved as written [M-Siefert, S-Mancini, unanimous].
2. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent decreased from 145 gpm in November to 77 gpm in December.
 - b) The finished water quality test for December indicates favorable results.
 - c) Treatment water was higher than normal for December.
 - d) A break in the Panorama Estates lateral was reported and repaired last month, near a prior break.
 - e) A control valve at the Girl Scout Camp PRV needed a minor repair and was discovered after several customers reported high pressure incidents.
 - f) The CCHS fire pump caused alarms recently and drew the clear well down; CCHS fixed the issue but a cause is not known and there was no leak. Mr. Smith will work with the School maintenance staff to improve concerns that this incident brought to light.
3. Engineering Report.
 - a) Green report: No report.
 - b) Cassens report: Nothing to report (not present).
4. Legal Counsel's Report.

Mr. Roscoe reports that due to Mr. DeMuth's health, the District needs to consider a replacement. Nothing new to report.
5. Administrator's Report. Ms. Shea presented the financial statements of the LMWD for the year ended December, 2008. A policy for Identity Theft will need to be developed prior to the May deadline. The newly designed website is now live. The School of Mines contacted Ms. Shea as requested to possibly work on a maps updating project this term.
6. Qwest claim. Ms. Shea reported that the claim was initially denied due to a date issue but that maps have been provided to substantiate the pipeline install date and she is waiting to hear from the agent.
7. Source Water Protection Planning (SWPP). Ms. Shea reported on a seminar sponsored by the CDPHE on SWPP, which she and Mr. Young attended last week.
8. Operations Contract. The new five year contract commencing 2009 as approved last month was executed.
9. Reminder to Directors. Ms. Shea reminded the Directors that any member who received money, gifts, honoraria, or other benefits in connection with his public service must file a report with the county clerk and recorder by January 15th.

Regular Meeting adjourned, 9:35 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary