

**Lookout Mountain Water District**  
**Minutes of Regular Meeting of Board of Directors**  
**Monday, October 13, 2008**  
**Highland Rescue Team Station**

Present:

J. Roscoe, presiding	C. Shea	D. Stajcar
D. Ranta	B. Smith	
C. Young	R. Cassens	
	D. Murray	
	L. DeMuth	

M. Mancini and B. Siefert excused for planned unavailability.

Convened: 8:30 a.m.

1. Inclusion Hearing. Pursuant to a notice published prior to the meeting, a hearing was held regarding a Petition for Inclusion received from William Pakenas in regard to 24 Pine Road. Fee waived due to property size, reference September meeting. No objections being heard, the Board of Directors issued its Order for Inclusion [M-Ranta, S-Roscoe, unanimous].
2. Minutes. Minutes of the September 8, 2008 meeting were approved as written [M-Ranta, S-Roscoe, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
  - a) The Upper Beaver Brook influent increased from 359 gpm in August to 431 gpm in September. UBB is 55 inches below spillway.
  - b) The annual dam inspections were completed. The V-notch at LBB needs to be assessed for maintenance and more trees need to be cut on the face of the LM dam.
  - c) Mr. Smith reports that he is working on obtaining backwash data from the Siemens system.
  - d) The Colorow air release vault project will start tomorrow and should be complete within a few days.
4. Engineering Report.
  - a) Green report: Nothing new.
  - b) Mr. Roscoe reports that he read about a City Council ordinance on a Guanella pipeline that he will check on with Craig Green.
  - c) Cassens report:
    - a) Mr. Cassens has reviewed the Colorow air release vault project with C&L and JeffCo.
    - b) Mr. Cassens reviewed his progress on getting two sets of all the main pipeline plans and maps with notes together; work is just about complete.
    - c) Private vault near 31114 Ruby Ranch Rd.: the vault contains an old pump station and we should verify that the tap is disconnected from the main (and then the property owner should take steps to ensure its safety).
5. Legal Counsel's Report.
  - a) Lateral Policy: Discussion on this was postponed until the next meeting since two Directors were not present.
  - b) LCG project: Mr. DeMuth is still working on the letter.
  - c) Riverside Irrigation Lease: Mr. DeMuth is working on whether the permit is still valid to determine how to proceed with the lease conditions.
  - d) 1943 Easement on El Rancho area property: Mr. DeMuth will prepare a vacate and is still working on the pending exclusion of the property.

6. Administrator's Report. Ms. Shea presented the financial statements of the LMWD for the month ended September, 2008. The third draft of the 2009 budget which shows the mil levy unchanged was discussed. Mr. Smith is working on a meter replacement plan which may impact 2009 capital spending.
7. Qwest claim. Two claims have been filed with Qwest's agent for the breaks near El Rancho in August 2008.
8. Bank of the West update. Updated signature cards were started.
9. Meter pit maintenance and rehabilitation policy. Ms. Shea reports that a handful of meter pits are problematic and requested that policy be updated so that meter pits and meter boxes needing maintenance and rehabilitation can be handled more effectively; Mr. DeMuth will draft a revised policy.
10. FEI Meeting. Frachetti Engineering requested a lunch meeting next week with Mr. Roscoe, Mr. Siefert, and Ms. Shea to review the project in general and their work on it.
11. 2009 Meeting Schedule. The 2009 meeting schedule was approved (2nd Mondays at the Highland Rescue Station at 8:30 a.m., representing no change) [M-Ranta, S-Young, unanimous].
12. Beaver Brook Watershed. Ms. Shea reports that the USFS continues to work on the purchase of a section from CCC and is working on whether or not a roadway easement needs to be addressed. A letter from MALT about ongoing management issues was discussed.
13. Contractor's contracts. Revisions are underway.

Regular Meeting adjourned, 10:13 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary