

**Lookout Mountain Water District**  
**Minutes of Regular Meeting of Board of Directors**  
**Monday, May 12, 2008**  
**Highland Rescue Team Station**

Present:

J. Roscoe, presiding	C. Shea	M. Zinn	J. Thurston
B. Siefert	B. Smith	D. Womack	J. Hermanussen
M. Mancini	R. Cassens	S. Jorgenson	
D. Ranta	B. Daw	M. Benak	
C. Young			

Convened: 8:30 a.m.

1. Minutes. Minutes of the April 14, 2008 meeting was approved as written [M-Ranta, S-Siefert, unanimous].
2. Election of Officers. The Board elected Mr. Roscoe President and Mr. Siefert Treasurer and Vice President for Officers' terms ending May, 2010 [M-Ranta, S-Young, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
  - a) The Upper Beaver Brook influent increased from 259 gpm in March to 383 gpm in April; UBB is at overflow for April but water was released last week and is down 6-8 inches. Water is now being released to LM Res.
  - b) FHL augmentation station is now operating.
  - c) The strainers for the pump station have arrived and will be installed later this month, as approved at the last meeting.
  - d) The PH Master Meter is dead and the manhole is not safe. Mr. Young contacted Ms. Hoyt about the Board's discussion last month and will prepare an article about looping the system for the PHHOA newsletter. Ms. Shea needs to send a letter strongly recommending the repair of the meter and commenting that the HOA should do long term planning for a looped system.
  - e) A hydrant near the Treatment Facility needs to be improved and the cost is about \$1,000.
  - f) Farmers Highline Site Visit: Some Directors and Mr. Smith went to the augmentation station at the Farmers Highline Canal to review the operation of the station.
4. Engineering Report.
  - a) Green report: Nothing to report.
  - b) LCG project: LCG has submitted payments and complied with a number of requirements. Water is on but it considered temporary until a notice will be sent to respond to the submittals by LCG, after Mr. DeMuth's review.
  - c) Subdistrict A project: John Thurston was present to discuss what steps are needed to have LMWD take over the Subdistrict A pipeline. Mr. Cassens provided a letter dated May 8 which addressed the Conveyance Agreement requirements and the Mylars and Blue-lines (As Builts) were submitted. All figures have been provided to Ms. Nevins and she was in the process of reviewing the on lot costs. The HOA will hold a meeting and will get some feedback from the property owners. It appears that the Conveyance Agreement requirements have been met and the next meeting should allow for action on the matter.
5. Legal Counsel's Report. (Mr. DeMuth absent due to schedule)
  - a) Bennetti: The contract was executed and provided to Mr. DeMuth.
  - b) Treatment Technology Assignment: The Assignment with Consent was prepared by Mr. DeMuth but additional changes are pending.
6. Administrator's Report. Ms. Shea provided the financial statements of the LMWD for the month ended April, 2008 and notes that the 2007 audit is almost complete.
7. Beaver Brook Watershed. Ms. Shea reports that she has provided property data to a USFS representative at his request so it appears that the land transfer is moving ahead.

8. Foothills Fire-Rainbow Hills/Alpine Rescue compliance. Marvin Miller submitted a sketch as discussed at the last meeting and work is being monitored at the site.
9. Membrane Filtration Project.
  - a) Brian Daw presented project update No. 8 dated May 7. Fischer Construction requested the substantial completion walkthrough for May 7 and FEI is working with TT to prepare the punch list for all contractors.
  - b) Brian Daw noted that most likely FC will submit a request for a change order to amend the substantial completion and final completion dates.
  - c) Mr. Smith reports that the new system was operating April 19<sup>th</sup> but many issues need to be worked through. The District may want to consider having a back-up compressor since it is a critical component and is not locally available.
  - d) Progress Payments: Contractors (Treatment Technology, Konrad Electric, Tech Control, Frchetti Engineering and Fischer Construction) submitted invoices and they were approved for payment.
10. Jacobson Satchell Consultants. Representatives from the engineering firm presented an overview of their firm and provided a packet for consideration.
11. Hermanussen/Pine Tree Park. After the last meeting, John Hermanussen sent a written proposal for the Board to consider which states the facts of a complicated situation; it was agreed that Mr. DeMuth should review the Jeffco replatting documents next.
12. Rockland Mutual Lateral. Mary Zinn and Darryl Womack representing the Rockland Mutual Water Company, want to know how the entity should proceed to get LMWD to take over ownership and maintenance of a portion of their Lateral. They have had very minor maintenance costs in the past. It was suggested that Mr. DeMuth review these items and provide some more guidance in this area. Some Directors believe that LMWD needs to consider Lateral ownership in the long-term, and that a consultant may be needed to make a recommendation to change policy in this area. Types of data needed for such a procedure may include:
  - a) Maintenance records
  - b) As-builts
  - c) Hydrants-locations and status
  - d) Location of shut-offs, valve boxes, etc.
  - e) Existing easements, title and/or County Right of Ways
  - f) Copies of documents such as lien waivers or records of payment to contractors for installation of upgraded line

Regular Meeting adjourned, 12:30 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary