

**Lookout Mountain Water District**  
**Minutes of Regular Meeting of Board of Directors**  
**Monday, July 14, 2008**  
**Highland Rescue Team Station**

Present:

J. Roscoe, presiding	C. Shea	J. Thurston
C. Young	B. Smith	
M. Mancini	R. Cassens	
D. Ranta	D. Murray	
B. Siefert	L. DeMuth	

Convened: 8:30 a.m.

1. Minutes. Minutes of the June 9, 2008 meeting were approved as written [M-Ranta, S-Young, unanimous].
2. Operator's Report. (per written report from Treatment Technology)
  - a) The Upper Beaver Brook influent increased from 878 gpm in May to 1,151 gpm in June. UBB is 14 inches below spillway.
  - b) A break occurred in the LM reservoir vault, which is probably as old as 1961. The break was repaired quickly and water went directly into LM reservoir. A valve there still needs to be repaired for releases to continue into LM reservoir. The new ditch from the vault to the reservoir was installed prior to the break.
  - c) The dam inspections are scheduled for September 9<sup>th</sup>; Mr. Smith is having willows cut at the dams and spillways.
  - d) The CDPHE inspection at the Treatment Facility was completed but the report has not been provided yet.
3. Engineering Report.
  - a) Green report: none.
  - b) Cassens report: (1) Mr. Cassens reported that he is working on the specs for the Colorow air release vault on the main. He also discussed a possible PRV near or at the same location and recommended that the PRV be located just East of Colorow in the JeffCo Open Space, due to space needs and the location of the Subdistrict A loop. The PRV is not deemed a critical improvement at this time. (2) Mr. Cassens reviewed his letter regarding the proposed development of the Sophia property and impact to Rockland Mutual.
4. Legal Counsel's Report.
  - a) Subdistrict A project: Mr. DeMuth prepared a deed and bill of sale which included a detailed description of the components conveyed. Ms. Shea is to send copies of the Acceptance letter to the members along with their on-lot settlements on the July bills, as requested by Mr. Thurston. Mr. Thurstone requested a written statement of the total amount remaining from the project with possible options prior to the HOA's September meeting from Ms. Shea.
  - b) Lateral Policy/Rockland Mutual Lateral: In order to respond to Rockland Mutual's request, it is apparent that a District-wide policy be established to address all potential scenarios of LMWD Laterals over the long-term. Directors Roscoe and Siefert, Ms. Shea, and Mr. Cassens submitted ideas to Mr. DeMuth; he will compile these into a draft policy for consideration at the September meeting.
  - c) LCG project: Mr. DeMuth will prepare a letter reflecting LMWD acceptance of the requirements that have been met for active service at the site.
  - d) Pending Exclusions/Inclusions: Ms. Shea will work with Mr. DeMuth on the filing of outstanding boundary inclusions and exclusions.
5. Administrator's Report. Ms. Shea presented the financial statements of the LMWD for the month ended June, 2008.

6. Membrane Filtration Project including Site Visit
  - a) At approximately 11:00 a.m. the meeting moved to the John P. Downs Treatment Facility where the project was reviewed and Fischer Construction was observed working on the stairs as part of the punch list. Work by all contractors was considered satisfactory.
  - b) Final Payments: Contractors (Konrad Electric, Tech Control, Respond Security, Fischer Construction) submitted invoices and they were approved for payment. Fischer Construction may be paid after advertising for the final settlement.
  - c) Siemens Final Payment: Siemens billed for the final 5% on the system and set forth proposed terms of settlement to Ms. Shea by email. Ms. Shea is to respond that the terms are acceptable if the additional costs for TT as presented be reimbursed at 75%, that all future TT costs be paid directly to TT, and the revised O&M manuals be supplied [M-Siefert, S-Ranta, unanimous].
7. 2007 Audit Report and 2008 and 2009 Proposal. The 2007 Audit report was distributed. The proposal was approved for the audits for 2008 and 2009 by Masini & Co. [M-Ranta, S-Siefert, unanimous].
8. Hermanussen/Pine Tree Park. Ms. Shea will send the letter to John Hermanussen as drafted.
9. Riverside Irrigation Lease. LMWD and Riverside Irrigation District (RID) entered into a perpetual lease in 1991 in which Riverside was to supply 7 AF/year to the South Platte. The purpose was related to a requirement for wetland replacement (404 permit) at the UBB. RID is requesting an update on the matter, including price increases and making payments for past years. Mr. DeMuth is working on whether the permit is still valid to determine how to proceed with the lease conditions.
10. Neighbor Watch at LBB. A neighbor near the Treatment Facility requested authorization for responding to possible trespassers or other problems on behalf of LMWD. It was discussed that unwelcome activity continue to be reported to the Sheriff by nearby neighbors.
11. 2009 Budget Officer. Ms. Shea was appointed as the Budget Officer for the 2009 Budget process [M-Siefert, S-Mancini, unanimous].

Regular Meeting adjourned, 12:35 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary