

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, February 11, 2008
Highland Rescue Team Station

Present:

J. Roscoe, presiding	C. Shea
B. Siefert	B. McCarty
M. Mancini	B. Smith
D. Ranta	
C. Young	

Convened: 8:30 a.m.

1. Exclusion Hearing. Pursuant to a notice published prior to the meeting, a hearing was held regarding a Petition for Exclusion received from Colorado Outdoor/Greg Riggle for real property located at 29259 US Highway 40, Golden. No objections being heard and after considering the statutory requirements, the Board of Directors issued its Order for Exclusion [M-Mancini, S-Ranta, unanimous].
2. Minutes. Minutes of the January 14, 2008 meeting was approved as written [M-Siefert, S-Mancini, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent decreased from 217 gpm in December to 204 gpm in January; UBB is at overflow for January.
 - b) The LM recirculating pump is not working and needs to be repaired.
4. Engineer's Report.
 - a) Green report: Still awaiting a response regarding summer season accounting results and whether a winter storage plan has been developed or approved.
 - b) LCG project: Mr. McCarty received a memo from the engineer on the project (Tetra Tech/Jim Lenzotti dated 1/16/08) which reviews LCG's water distribution system and pressure reducing vault that serves the new building. Mr. McCarty will set up a meeting to review the matter further with Mr. Cassens; in the interest of the LMWD, it is possible that redundant valves would be ideal. Ms. Shea reports no official response to the letter to the contractor (Calcon) listing the items that need to be addressed prior to service activation.
 - c) Subdistrict A project: Nothing new to report. If Mr. Cassens is unable to comply with the needed items for the Conveyance Agreement in the near term, Mr. DeMuth is to send a letter to him on behalf of LMWD and Subdistrict A.
5. Legal Counsel's Report. Nothing new to report, Mr. DeMuth unable to attend due to illness.
6. Administrator's Report.
 - a) Ms. Shea provided the financial statements of the LMWD for the month ended January, 2008.
 - b) An updated Directory was distributed.
7. District Maps. Ms. Shea ordered a map from the County and is awaiting a version for review.
8. Watershed. Nothing new to report. USFS listed LMWD as a "Partner" in a Rocky Mountain Region Partnership program brochure.
9. Treatment Technology Ownership Change and Assignment. Awaiting drafting of the assignment document from Mr. DeMuth.
10. Election. An Election Resolution was passed covering the details of the upcoming election [M-Ranta, S-Young, unanimous]; the DEO, Christina Shea, was sworn in and certified.

11. Membrane Filtration Project.

- a) A progress report from Brian Daw of FEI was reviewed.
- b) The Building permit has been issued by CCC.
- c) CDPHE granted final permit approval and has requested that Reduced Pressure Zone (RPZ) or double check valve (DCV) assemblies be provided for the FTP/CIP connection for each membrane skid to protect against potential cross-contamination; FEI will coordinate the type of assembly to be installed by FC and this will be addressed in the next Change Order (#3).
- d) The Siemens units and equipment were received at Fischer Construction on January 29th; the inventory inspection was conducted on February 4th and Brian Daw's observation report dated February 6th was reviewed, which noted that all items were received and have no apparent damage. The O&M manuals were reviewed and need some revisions.
- e) Change Order No. 2 (dated February 8th), as discussed at the prior meeting, was submitted requesting a \$10,884 increase and a 34 day increase; the cost is acceptable but the timeline needs justification [by consensus]. Mr. Smith and Mr. McCarty are to meet as soon as possible with Bart Fischer to review the schedule and milestones in detail, and to review the proposed 34 day increase. If approved, Change Order 2 would move substantial completion to April 3rd and final completion to May 19th.
- f) Progress Payments: Contractors (Treatment Technology, Siemens, and Fischer Construction) submitted progress application invoices and they were approved for payment.

Regular Meeting adjourned, 10:24 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary