

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, December 8, 2008
Highland Rescue Team Station

Present:

J. Roscoe, presiding	C. Shea
D. Ranta	B. Smith
C. Young	L. DeMuth
B. Siefert	
M. Mancini	

Convened: 8:30 a.m.

1. Hearing on 2009 Budget and Resolutions. A hearing on LMWD's 2009 Budget was held as published in a notice and no objections were presented. A resolution adopting the 2009 Budget, authorizing certification of the 2008 mill levy (collectible in 2009) and the 2009 appropriations passed [M-Ranta, S-Siefert, unanimous].
2. Minutes. Minutes of the November 10, 2008 meeting were approved as written [M-Ranta, S-Young, unanimous].
3. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent increased from 137 gpm in October to 145 gpm in November. UBB is 33 inches below spillway.
 - b) The Board requested that finished water be tested for quality on a monthly basis.
 - c) A break in Paradise Hills was reported and repaired at the end of last month (due to no bedding). Mr. Smith notified Mr. Crooks.
 - d) Siemens reps were on site at the TF to work on some programming issues.
 - e) TLECC provided a bid on installation of radio telemetry to replace Qwest line telemetry, however Mr. Smith requested they rework it because they had over-scoped the work and it was too expensive.
 - f) A plan to work on loss analysis, including related capital needs, should be addressed next year.
 - g) Reservoir monitoring was completed.
4. Engineering Report.
 - a) Green report: No report.
 - b) Cassens report: Nothing to report (not present).
5. Legal Counsel's Report.
 - a) Riverside Irrigation Lease: Mr. DeMuth is working on whether the permit is still valid to determine how to proceed with the lease conditions.
 - b) Private service meter policy: Mr. DeMuth is working on a draft.
 - c) Pending exclusions and inclusions: Mr. DeMuth is working on the list.
6. Administrator's Report. Ms. Shea presented the financial statements of the LMWD for the month ended November, 2008. The procedure for disconnecting service lines is pending. A policy for Identity theft will need to be developed prior to the May deadline.
7. Qwest claim. Ms. Shea reported that she is waiting for follow-up from the Qwest's agent on the claim for the breaks near El Rancho in August 2008.

8. Easement debris and service line issue @ Ruby Ranch. The debris left in the easement was removed. The vault was looked at by C&L and they will do a quote on determining whether the service line was ever disconnected at the main.
9. Administration and Accounting Contract. Blacklock Integrated Services, Inc.'s three year contract commencing 2009 as approved last meeting was executed.
10. Operations Contract. Mr. Roscoe and Mr. Siefert had a meeting with Mr. Smith to work on amending Treatment Technology's contract and their recommendations were discussed. A new five year contract commencing 2009 with a base rate of \$8,500 and a 6% escalator was approved in concept [M-Ranta, S-Young, unanimous] and the various details that need to be included in the replacement contract will be worked on in the interim.

Regular Meeting adjourned, 10:31 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary