Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, August 11, 2008
Highland Rescue Team Station

Present:

J. Roscoe, presiding	C. Shea	M. Zinn
B. Siefert	B. Smith	
M. Mancini	R. Cassens	
D. Ranta	L. DeMuth	

C. Young excused for travel.

Convened: 8:30 a.m.

1. Exclusion Hearing. Pursuant to a notice published prior to the meeting, a hearing was held regarding a Petition for Exclusion received from Michael and Jennifer Herrick for real property located at 26391 Clear View Drive, Golden. No objections being heard and after considering the statutory requirements, the Board of Directors issued its Order for Exclusion [M-Ranta, S-Mancini, unanimous]. Furthermore, the property owners requested a refund for the property taxes paid for the years 2005, 2006, and 2007 which was denied; Mr. DeMuth will respond with a letter stating that no refund may be granted due to the bond obligation for that period.

2. Minutes. Minutes of the July 14, 2008 meeting were approved as written [M-Ranta, S-Mancini, unanimous].

3. Operator's Report. (per written report from Treatment Technology)
   a) The Upper Beaver Brook influent decreased from 1,151 gpm in June to 349 gpm in July. UBB is 44 inches below spillway.
   b) A break occurred recently on Highway 40 west of the Pump Station, due to the Qwest installation of fiber optic cable directly over the main. A claim to Qwest for reimbursement will need to be prepared.
   c) Mr. Smith, Craig Green and the Deputy Water Commissioner held a meeting to get the recorder changed at UBB.

4. Engineering Report.
   a) Green report: Email report dated August 9th was reviewed.
   b) Cassens report: (1) Mr. Cassens completed the specs for the Colorow air release vault on the main so that the project can now be bid on. (2) Mr. Cassens reviewed the replacement of the BB main and provided copies of the drawings that he had in regard to the following areas (in summary):
      a) 1961, 1962, 1963 - LM Res to Ashley PRV (all replaced)
      b) 1988 - Ashley PRV to Genesee Crossing (by LMWD), replaced the clay tile pipe
      c) 1970s – relocated I-70 area near El Rancho for I-70 reconstruction (by City of Golden)
      d) 1990-1991 – replacement from El Rancho Restaurant across Hwy 40 along Rainbow Hills Road across Evergreen Parkway for the Evergreen Parkway Reconstruction and about 800' revised from US 40 intersection and east of tank on south side of I-70 for the I-70 widening for eastbound Evergreen Parkway on-ramp.

5. Legal Counsel's Report.
   a) Lateral Policy/Rockland Mutual Lateral: Mary Zinn, representing Rockland Mutual, expressed support to the Board for trying to address the efforts in establishing policy on this matter; she noted that RM was considering a loop in conjunction with the proposed development of the Sophia property. Discussion over the draft policy compiled by Mr. DeMuth resulted in a number of recommendations for the next version.
   b) LCG project: Mr. DeMuth will prepare a letter reflecting LMWD acceptance of the requirements that have been met for active service at the site.

c) Pending Exclusions/Inclusions: Ms. Shea will work with Mr. DeMuth on the filing of outstanding boundary inclusions and exclusions
d) Riverside Irrigation Lease: Mr. DeMuth is working on whether the permit is still valid to determine how to proceed with the lease conditions.
e) 1943 Easement on El Rancho area property: In a letter dated August 2, Mr. Cassens set forth an analysis of the 1943 easement as related to the property in question. Although that pipeline is not in use and is considered abandoned, Mr. Cassens recommended the easement be vacated for the property. With the consensus of the Board, Mr. DeMuth will prepare the vacate and will check on the pending exclusion of the property.

6. Administrator's Report. Ms. Shea presented the financial statements of the LMWD for the month ended July, 2008 and the first draft of the 2009 budget. Charts and data for six years from 2003-2008 on billed consumption, treated water and theoretical unmetered consumption were supplied and reviewed.

7. Membrane Filtration Project.
   a) The Simens units are running well except for a problem with the programming on unit 3 with the level sensor on the neutralization tank; Mr. Smith is satisfied with the Siemens response to the issue.
   b) Fischer Construction: Payment for the change order for the stairs was approved. The As-built drawings need to be supplied so that FEI can provide the letter of completion to the State.
   c) Siemens Final Payment: The revisions to the O&M manuals were supplied and payment for additional costs was made to LMWD; Ms. Shea will order payment as provided in the terms of the agreement.

8. 265 Colorow (Lash). For several years staff has attempted to get a meter repaired at the Lash residence. After reviewing the case, it was agreed that the LMWD contract for the remaining work to be completed so the matter can be closed, at the District's expense. The costs incurred by the homeowner up to this point will not be reimbursed.

9. SDA Annual Conference. Mr. Young and Mr. Ranta may attend the conference in September. Mr. Young was designated as the voting representative.

10. LMWD Website Upgrade. The website's navigation and layout is poor and has not been changed for years; as budgeted for 2008, Ms. Shea will be working with a web designer next month to improve the site and requested feedback/suggestions.

Regular Meeting adjourned, 11:45 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary