

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, April 14, 2008
Highland Rescue Team Station

Present:

J. Roscoe, presiding	C. Shea	P. Woodward
B. Siefert	B. McCarty	J. Thurston
M. Mancini	B. Smith	M. Miller
D. Ranta	D. Murray	J. Hermanussen
C. Young	R. Cassens	

Convened: 8:30 a.m.

1. Minutes. Minutes of the March 10, 2008 meeting was approved as written [M-Mancini, S-Ranta, unanimous].
2. Oath of Office. C. Young was sworn in as Director. Election of officers will be postponed until the next meeting.
3. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent increased from 192 gpm in February to 259 gpm in March; UBB is at overflow. Raw water quality is good so far.
 - b) FHL augmentation station is not operating yet. The Deputy Water Commissioner and Mr. Smith planned a new tracking methodology based on an 8 day rotation. Later this week TT will work on getting a better slope with the flume to prevent build-up; next meeting a site visit to the station is planned.
 - c) To allow greater pumping capacity now that the Treatment Upgrade is in place, Mr. Murray recommends installation of strainers on both ends of the pump station to remove rocks and debris that tend to pull into the pumps when they operate at higher speeds; the debris damages the pumps and results in shut-down. He will obtain estimates on the strainers and installation costs.
 - d) The PH Master Meter is dead and the manhole is not safe. Ms. Shea sent a letter to PH requesting repair in the fall based on the service order, estimated cost \$6,000. Gail Hoyt, Treasurer and Secretary of LMPHHA, indicated that the HOA do not believe maintaining the meter is for the benefit of the lateral, only the system/District; the HOA has annual revenues of about \$27,000. After discussion, it was decided that another letter should strongly recommend the repair and the HOA should do long term planning for a looped system.
4. Engineering Report.
 - a) Green report: Mr. Green's letter dated March 7, 2008 was reviewed.
 - b) LCG project: Redundant valves have been installed and they are in compliance in terms of engineering; the as-builts are expected this week and Mr. Cassens would like to review them.
 - c) Subdistrict A project: Mr. John Thurston was present to discuss what steps are needed to have LMWD take over the Suddistrict A pipeline. Mr. Cassens provided a letter dated April 13 which addressed the Conveyance Agreement requirements. Mr. Thurston requests all figures to be available for their HOA meeting in May. Ms. Shea requested detail on the service lines from Mr. Cassens.
 - d) Waiver of Fees, CCC: Mr. Cassens supplied a letter with packet dated April 12 discussing the waiver of fees associated with the Treatment Facility (total to be waived \$4,957.91).
 - e) Sludge Building Permit: Mr. Cassens reports that CCC still has not issued the permit, so it cannot be inspected yet.
5. Legal Counsel's Report. (Mr. DeMuth absent due to illness)
 - a) Bennett: Mr. Roscoe reports that the contract is ready for signature.
 - b) Treatment Technology Assignment: The Assignment with Consent was prepared by Mr. DeMuth but additional changes are pending.

6. Administrator's Report. Ms. Shea provided the financial statements of the LMWD for the month ended March, 2008.
7. Watershed.
 - a) In response to a request for feedback to CCCOS regarding preferred ownership of adjacent lands (CCCOS v. USFS), the matter was discussed and a map supplied by CCCOS was reviewed; it was the consensus of the Board that LMWD would prefer ownership of adjacent lands to move to USFS sooner rather than later ("lots 47-50"). The fishing easement indicates that once ownership is transferred, LMWD may terminate the easement.
 - b) In response for a second request from CCCOS for funding toward the summer Sheriff's patrols, LMWD will supply the same amount as last year (\$1,000) [M-Ranta, S-Siefert, unanimous].
8. Foothills Fire-Rainbow Hills/Alpine Rescue compliance. Marvin Miller and Woody Woodward representing Foothills Fire and Alpine Rescue Team, discussed the LMWD request for compliance at the site in connection with the Fire Station Addition Project. Mr. Miller will prepare and provide a drawing as discussed, including three backflow preventers, moving the meter to the inside of the fire station (on the domestic ¾"), removing the outside meter from the new addition's crawlspace and adding a shut-off to the line that continues to the Alpine Rescue building. Separate meters will not be required to the Alpine Rescue station or on the 2" supply. The Alpine Rescue station is leased from FF to Alpine Rescue.
9. Membrane Filtration Project.
 - a) Mr. Smith reported that the Siemens' rep is still working on software issues which continue to slow down the project. The units may be ready to put water into the clearwell later this week. Training by Siemens was delayed. Fischer Construction has done everything that can be done at the site until the units can operate normally.
 - b) Progress Payments: Contractors (Treatment Technology, Konrad Electric, Tech Control, Fischer Construction and Respond Security) submitted progress application invoices and they were approved for payment. Fischer Construction's billing represents 92% completion. Tech Control's billing was for additional items to the original contract and was approved.
10. Genesee Park Proposed Development. A proposed development near El Rancho was discussed; they are not requesting water from LMWD and no application has been submitted to JeffCo yet.
11. Hermanussen/Pine Tree Park. John Hermanussen came to discuss his property which had been rezoned and divided into four lots several years ago, one of which was sold with an inactive tap. He is seeking a way to improve the water service to Lots 1 and 2, after discussion, he will send a written proposal for the Board to consider which states the facts of a complicated situation.

Regular Meeting adjourned, 11:37 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary