

Lookout Mountain Water District
Minutes of Regular Meeting of Board of Directors
Monday, September 14, 2009
Highland Rescue Team Station

Present:

J. Roscoe, presiding	C. Shea
B. Siefert	B. Smith
D. Ranta	R. Cassens
C. Young	R. Nemer

M. Mancini excused for travel.

Convened: 8:30 a.m.

1. Minutes. Minutes of the August 10, 2009 meeting were approved as written [M-Ranta, S-Siefert, unanimous].

2. Operator's Report. (per written report from Treatment Technology)
 - a) The Upper Beaver Brook influent was at 155 gpm in August, compared to 359 gpm last year, and overflow at spillway. Treated water is down from last year.
 - b) The exchange was started from the LM reservoir through the metered pipe in the old building, but had to be stopped after several days due to heavy losses. The LM dam inspection was completed and we are awaiting the report. Mr. Smith provided a quote from the surveyor for completing the monitoring on all three dams as recommended by Mr. Hammer during the inspection; he will have CCS proceed with the monitoring as proposed.
 - c) Mr. Smith reports that they are still troubleshooting the disinfection byproducts; Brian Daw is available to assist with the matter if necessary.
 - d) Another main break was repaired in August in the Elmgreen area, the third this year, and just inches away from one of the prior breaks; this is a problematic area due to size of line, difficulty of drainage, and signs of deflection in the pipe. See item 3b3 below.

3. Engineering Report.
 - a) Green report: Mr. Green did not provide a summary report but has been actively involved in operations for the past 30 days.
 - b) Cassens report:
 - 1) Lateral metering: Mr. Cassens reviewed his letter dated September 11th, which provided cost estimates for lateral meters on the three largest laterals (Dekker, Weller and Spears) and commented on Wilson-Kniffen.
 - 2) Saddleback: He asked whether the District would consider selling a small amount of water for revegetation in the Saddleback area; we asked him to check with them if they could utilize LBB, as we don't want hydrants opened in that area now.
 - 3) Elmgreen main: Mr. Cassens reviewed his letter dated August 25th, which provided a cost estimate for a 2,300' main replacement, and is now the top priority after this most recent main break (See item 2d above).
 - 4) Mapping: The mapping project (TF to El Rancho) is essentially complete until the next step is needed.

4. Legal Counsel's Report.
 - a) Easements: Ms. Nemer reports that she expects a report on the title work on the main pipeline Easements shortly.
 - b) Qwest Claim: The demand letter on the claim(s) to Qwest has been sent.
 - c) District Boundaries: Ms. Nemer reported on work on pending Inclusion and Exclusion orders. She suggested that the District consider charging different water rates for properties that are served but with incorrect property boundaries.
 - d) Bylaws: A draft of the newly revised bylaws was provided and Directors were asked to review them prior to the next meeting.
 - e) 404 Permit issue: Executive Session. The Board entered executive session to obtain legal advice to discuss this matter [M- Siefert, S-Ranta, unanimous]. Ms. Shea and Ms. Nemer are responsible for some follow-up tasks on the matter; no action taken.
5. Administrator's Report. Ms. Shea presented the financial statements for the eight months ended August, 2009. Ms. Shea reported on the AWWA webcast seminar that covered ARRA funding nationwide.
6. JeffCo Local Hazard Mitigation Plan. The next meeting is scheduled for September 24th and Mr. Roscoe will attend.
7. 2010 Budget. Key topics discussed were main line replacement, lateral metering and main metering/monitoring and necessary revenue and financing options. Ms. Shea will revise the proposed budget as discussed.
8. Executive Session. The Board entered executive session to obtain legal advice to discuss the District's mil levy [M-Ranta, S-Siefert, unanimous]. No action taken.
9. Senate Bill 09-87 Compliance. A Memo dated August 19th from Ms. Nemer on the topic was provided to the Directors for their review and familiarization. Ms. Shea reports that she will work on compliance and intends to do so by mail with the November bills and on the District's website.
10. Exclusion Fee. Costs incurred for processing Exclusions for publishing, legal and court, administrative, and mapping have generally not been reimbursed to the District in the past. The District Exclusion Fee will be a standard fee administrative fee of \$800 plus attorneys fees and actual costs [M-Ranta, S-Young, unanimous].
11. Insurance Renewal. The CSDPLP renewal package for 2010 was approved [M-Ranta, S-Roscoe, unanimous].
12. Lateral Metering. The lateral metering data and costs were discussed, and utilizing water conservation programs/funding should be considered. Ownership and special assessments were discussed, and Ms. Nemer noted that it is reasonable for the District as a whole to fund lateral meters as system upgrades with the District maintaining ownership. Further research needed.
13. SDA and CSDPLP Annual Meetings. Mr. Young will attend and represent the District [by consensus].
14. Beaver Brook Watershed Celebration. Mr. Roscoe, Mr. Siefert, and Ms. Shea attended the Celebration on September 5th, hosted by the USFS to recognize its purchase of a significant area of watershed lands.

Regular Meeting adjourned, 11:56 a.m. [by consensus]

Respectfully submitted,

Christina B. Shea, Secretary